



Worthington Schools
Mrs. Sherri Berridge
Principal
Colonial Hills Elementary School
5800 Greenwich Street
Worthington, Ohio 43085
(614) 450-5400
(614) 781-0390 Fax

August 5th, 2022

Dear Colonial Hills Families,

Welcome Back to school! I hope you have had an enjoyable and restful summer with your families and friends! We are busy preparing for the 2022-23 school year and are excited to get back to the business of teaching and learning at Colonial Hills!

You will see some new faces in our classrooms this year! We would like to welcome new staff members: Carley Gazette (Half Day K), Hannah Latshaw (5th ELA), Mel Merringer (PE) and Emma Pilkington (Second Grade). We are so excited to welcome these young and dynamic new educators to our staff! We would also like to welcome our new Head Custodian, Eric Neil! We got the cream of the crop for our Colonial Hills Cougars!

Teacher assignments will be sent by email on August 12 along with a link to a Google Form to complete your child's daily dismissal plan. In the meantime, please review the enclosed calendars and other important start of school information. We have also enclosed several important items from our Colonial Hills PTA.

Here are the classroom teachers at each grade level:

Kindergarten: Carley Gazette (Half Day K), Jennifer Schulze, Sarah Zettler (All Day K)

First Grade: Perry (Mack) Hartkopf, Jackie (Loar) Wiedenhoft, Dana Mathews

Second Grade: Courtney Keller, Emma Pilkington, Amy Shepherd

Third Grade: Alex Bisca, Kurt Hess, Erin Swager

Fourth Grade: Kevin Acton (ELA), Chris Leonard (Math), Michele Puckett (Science and Social Studies)

Fifth Grade: Kim Deagle (Science and Social Studies), Hannah Latshaw (ELA) and Lauren Keyser (Math)

...And the rest of our awesome staff:

Intervention Team:

Samantha Fell - Literacy

Laura Keegstra - Literacy

Shannon Howman - Math

Deidre Rieppel - English Language

Jon Sapphire - Intervention Specialist

Michele Spradlin - Intervention Specialist

Amanda Walsh - Intervention Specialist

Christiana Rice - School Psychologist

Instructional Coach: Jessica Ansari

School Counselor: Ariel Schwartz

Related Arts Team:

Mel Merringer- Physical Education

Kelly Liddil - Art

Martha Mickey - Library/Media Specialist

Gretchen Wessel - Music

Office Staff:

Jodi McNeal - Administrative/Financial

Jeanne Jeffers - Building Test Coordinator/Attendance

Meredith Bruns - Educational Aide

Julia Stoneburner - Health Office

Custodial Staff:

Eric Neil and Frank Fleming

Cafeteria Staff:

Meredith Murphy and Kim Badnell

MEET THE TEACHER ICE CREAM SOCIAL-PTA FLIER ATTACHED

Monday, August 15th from 4:00-6:00 is our Meet the Teacher Ice Cream Social event hosted by the PTA. This is a time where students have the opportunity to visit their classroom and meet their new teacher. You are also welcome to bring student supplies to school at this time. If you ordered supplies from the school sale, they will be delivered to the classroom labeled with your child's name. After you visit your child's classroom, stop by the multipurpose room to reconnect with your friends and pick up an ice cream treat! There will be informational tables set up for different activities and information regarding ordering spirit wear!

DROP OFF AND PICK UP INFORMATION: Please review the enclosed traffic pattern for arrival and dismissal. Please follow these directions to help our arrival and dismissal process run smoothly.

IMPORTANT KINDERGARTEN INFORMATION:

This year, all Worthington Schools will follow a staggered Kindergarten start. We will "phase in" the kindergarteners on the 17th and 18th. Half of the kindergarten classes will come on Wednesday the 17th, the other half will come on Thursday the 18th and then they will all attend together on Friday the 19th. Your child's assigned phase-in day will be shared when teacher assignments are sent out on August 12th.

GENERAL P.M. KINDERGARTEN INFORMATION

P.M. Kindergarteners can be dropped off starting at 11:20. Parents must park their cars and walk students up to the building. Parents need to be mindful of traffic coming in and out of the school when they park. Parents may NOT pull into the no parking zone in front of the school to drop students off or park to walk them into the building. There will be a staff member to line students up in front of the building to walk them in for the start of class at 11:30. Students that come after that time will need to be signed in at the office by an adult. Students who are bus riders or who are transported by a daycare will be monitored by a staff member when they are dropped off and will be escorted out to their transportation at the end of the day.

*Kindergarten Parents may walk their student to class on the first day but moving forward, please plan on saying goodbye at the front door for half day kindergarten and the corner for all day kindergarten after the first day. We also find that short goodbyes make the transition into school much easier.

BUILDING VISITS AND STUDENT SIGN IN AND SIGN OUT:

Worthington Schools will be using the online SchoolSafelD electronic sign in / sign out visitor system again this school year. Every visitor and volunteer that enters the building will be asked to check in using this system. This is also how we track student sign in and sign outs. The first time you sign in, you will need your driver's license or state issued ID. You can download a pass on any smartphone and use the pass to check in on subsequent visits. Thank you for your cooperation with this. The safety of our students is very important to us.

BIRTHDAY CELEBRATIONS:

Worthington Schools asks that we do not celebrate student birthdays with food in the classroom. So, as a reminder, please do not send in cookies, cupcakes, candy or other food items with your child to share with classmates. If you would like to send in something for your child to share with their classmates on their birthday, please consider sending stickers, pencils, trinkets, etc. or plan a special activity such as reading a book or playing a game.

Snacks will be served throughout the year during scheduled celebrations. Families will always be informed when food will be brought into classrooms so that alternate plans can be made for students with dietary restrictions.

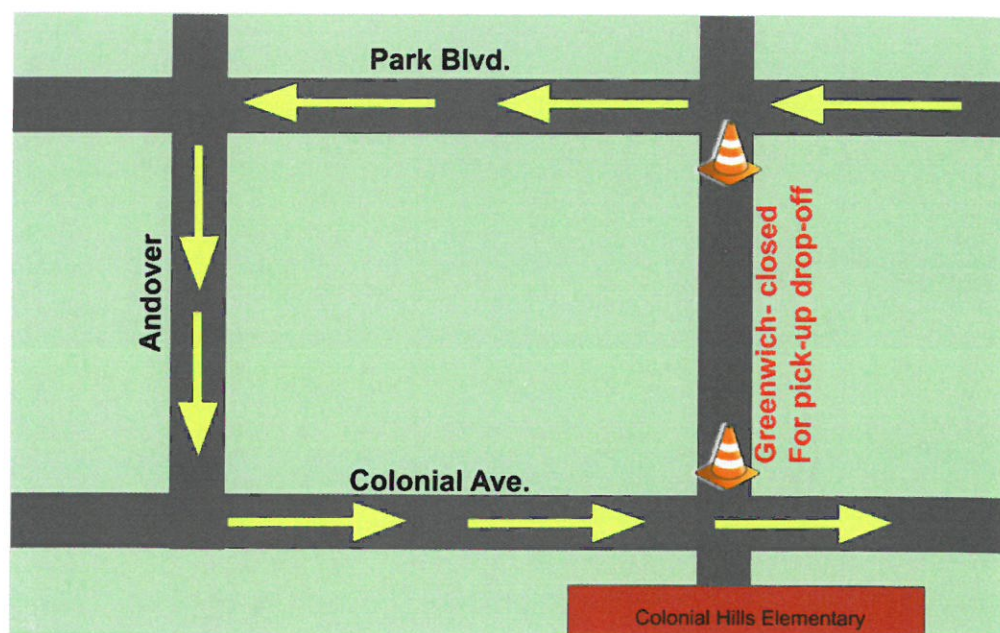
CURRICULUM NIGHT:

Curriculum Night is an opportunity to learn about what goes on during the school day in your child's classroom. Many thanks to our PTA for providing daycare during curriculum nights. The curriculum night schedule is as follows:

Wednesday, September 7th	Kindergarten and 1	5:30-6:15	Grades 2 and 3	6:30-7:15
Thursday, September 8th	Grades 4 and 5	5:30-6:15	EPP	6:30-7:15

We are excited for the 22-23 school year! We are going to have so much fun! If you have any questions or concerns, feel free to call me at 614.450.5400 or email at sberridge@wscloud.org. It's going to be an amazing year!

Truly,
Sherri Berridge, Principal



Dear Colonial Hills Families:

Due to some feedback from families regarding safety and observations made by myself and other staff, I would like to try something different with our drop off this year. Obviously, my primary goal is to always make sure student safety is the priority while hopefully making the morning routine more efficient and less chaotic. Here are the important points to note:

- School hours this year are 7:40-2:20.
 - Bus drop off will be at 7:30
 - Car drop off and walker arrival will be at 7:30
- Greenwich will be closed to car traffic at drop off and dismissal (daycare vans only).
- Drop off traffic will flow one way following the arrows.
- Parents should pull up to the curb along the north side of Colonial, stopping only long enough for students to get out of the car and then proceed forward. Parents should not park on Colonial and get out of the car with students. Traffic should flow west on Colonial, parents will pull up to the curb and students should exit the car only on the curb side.
- When pulling up for drop off, students need to be ready to exit the car (curb side only). They should have their backpack in hand and be ready to go!
- If you would like to park your car and walk your student up to the intersection to drop them off, you can park on Greenwich south of Park Blvd.
- There will be a staff member on duty in the morning and after school at the top of the ravine at South Field for families who would like to use that area for drop off and pick up (I strongly encourage this as it helps reduce congestion at the Colonial/Greenwich intersection).
- We will continue to ask parents who walk students to school to say goodbye at the corner/intersection of Colonial and Greenwich.
- For now, dismissal procedures will remain the same as previous years (with the exception Greenwich being closed). Walkers and car riders will be walked out at 2:20.

WORTHINGTON SCHOOLS 2022-2023 CALENDAR

B

First day of classes - 8/17/22

Last day of classes - 5/24/23

School Closed

Last day of Quarter ☒

Students not in Session

JULY 2022				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

AUGUST 2022				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

SEPTEMBER 2022				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER 2022				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

NOVEMBER 2022				
M	T	W	TH	F
1	2	3	4	
8	9	10	11	
14	15	16	17	18
21	22	23	24	25
28	29	30		

DECEMBER 2022				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

JANUARY 2023				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

FEBRUARY 2023				
M	T	W	TH	F
	1	2	3	
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

MARCH 2023				
M	T	W	TH	F
	1	2	3	
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

APRIL 2023				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MAY 2023				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

JUNE 2023				
M	T	W	TH	F
		1	2	
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Important Dates:

5-Sep	Labor Day
6-Nov	Daylight Saving Time Ends
24-Nov	Thanksgiving
22-Dec	Winter Break Begins
16-Jan	Martin Luther King, Jr. Day
20-Feb	Presidents' Day
12-Mar	Daylight Saving Time Begins
3-Apr	Spring Break Begins
29-May	Memorial Day

15-Aug	Teacher Work Day
16-Aug	Teacher Work Day / Convocation
21-Oct	Teacher Collaboration/ PD
8-Nov	Teach Work Day
23-Nov	In-Lieu of Parent Teacher Conferences
22-Dec	Teacher Grading Day
10-Mar	In-Lieu of Parent Teacher Conferences
3-Apr	Teacher Collaboration/ PD
25-May	Teacher Grading Day

1st Semester	85
2nd Semester	92
Student Total	177
Teacher Days	186
Potential Make-up Days -	05/25/23
	05/26/23

Colonial Hills Elementary School Calendar

2022-2023

School & PTA events are subject to change-check the Colonial Hills website for the most current days & times. The Worthington Schools App also has a great school calendar function, in addition to other helpful features.

August

- 8 Kindergarten Assessments
- 9 Kindergarten Assessments
- 15 Meet the Teacher: Open House &
PTA Ice Cream Social/4:00-6:00
- 16 Worthington Schools Staff
Convocation/Teacher Workday
- 17 First day of school/Grades 1-5
- 17 Kindergarten Phase-In/ Day 1
- 18 Kindergarten Phase-In/ Day 2
- 26 Spirit Day-Wear your CHES Spirit Wear!

September

- 5 *Labor Day-No School*
- 7 Curriculum Night
K & 1st Grade 5:30-6:15
2nd & 3rd Grade 6:30-7:15
- 8 Curriculum Night
4th & 5th Grade 5:30-6:15
EPP (all grades) 6:30-7:15
- 20 PTA-New Family Orientation/5:30-7:00
- 20 PTA Meeting/7:00-8:00
- 21 PTA Walk-a-Thon
- 26 PTA Skating Party @ Skate Zone 71
- 28 Middle of First Trimester
- 28 Walk-a-Thon Rain Date
- 30 Spirit Day-Wear your CHES Spirit Wear!

October

- 14 Picture Day
- 17-20 Parent Teacher Conferences
- 17-20 Book Fair
- 18 PTA Meeting/7:00-8:00
- 19 PTA Dinner for Staff
- 20 Spirit Day-Wear your CHES Spirit Wear!
- 21 *No School-Teacher Collaboration/Grading*
- 27 PTA Trick the Trail Event
- 28 Fall Parade and Parties

November

- TBA Reflections Celebration
- 5 PTA Pancake Breakfast 9-11 a.m.
- 6 Daylight Savings Time Ends
- 8 *No School-Teacher Work Day*
- 11 End of First Trimester
- 15 PTA Meeting/ 7:00-8:00
- 18 Picture Retake Day
- 19 Progress Reports available online
- November 23-25: No School-Thanksgiving Break*

December

- 16 Spirit Day
- 21 Winter Parties
- 22 Winter Break Begins
- December 22-January 4: No School- Winter Break*

January

- 5 Classes resume
- 7 PTA Cardboard Challenge/ 9-11 a.m.
- 11 Middle of 2nd Trimester
- 16 *No School- Martin Luther King, Jr. Day*
- 17 PTA Meeting /7:00-8:00
- 19 PTA Skating Party @ Skate Zone 71
- 27 Spirit Day-Wear your CHES Spirit Wear!
- 27 PTA Pasta Palooza Dinner

Colonial Hills Elementary School Calendar

2022-2023

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February

February 6-9 Parent/Teacher Conferences

February 6-10 Book Fair

8 PTA Staff Dinner

14 Valentine's Day Parties

20 *No School-Presidents Day*

20 5th Grade Lip Sync- Dress Rehearsal

21 PTA Meeting/ 7:00-8:00

23 5th Grade Lip Sync (times TBA)

24 End of 2nd Trimester

24 Spirit Day-Wear your CHES Spirit Wear!

27 Read Across America Week

March

1-3 Read Across America Week-continued

2 Read Across America Family Event
(times TBA)

4 Progress Reports available online

10 *No School (in lieu of Parent/Teacher
Conferences)*

12 Daylight Savings Time Begins

21 PTA Meeting/ 7:00-8:00

31 Spirit Day-Wear your CHES Spirit Wear!

April

TBA Kindergarten Parent Meeting (Incoming
2023-2024 Students)

3-7 *No School-Spring Break*

10 Classes resume

14 Middle of Third Trimester

18 PTA Meeting/ 7:00-8:00

27 PTA Art Show

28 Spirit Day-Wear your CHES Spirit Wear!

May

TBA Volunteer Appreciation

TBA PTA Skating Party

TBA Choir Concert

TBA Field Days (possibly week of May 8th)

1-5 Staff Appreciation Week

9 PTA Meeting/ 7:00-8:00

22 5th Grade Celebration

24 Last Day of School

End of Year Assembly

Class Parties

5th Grade Clap-Out

26 Progress Reports available online

Have a great summer!

7/29/22 Revision Date

2022-2023 Colonial Hills Elementary School Related Arts Rotation Calendar

August				
M	Tu	W	Th	F
		17	18	19
		*	1	2
22	23	24	25	26
3	4	1	2	3
29	30	31		
4	1	2		

September				
M	Tu	W	Th	F
			1	2
			3	4
5	6	7	8	9
N/S	1	2	3	4
12	13	14	15	16
1	2	3	4	1
19	20	21	22	23
2	3	4	1	2
26	27	28	29	30
3	4	1	2	3

October				
M	Tu	W	Th	F
3	4	5	6	7
4	1	2	3	4
10	11	12	13	14
1	2	3	4	1
17	18	19	20	21
2	3	4	1	N/S
24	25	26	27	28
2	3	4	1	2
31				
3				

November				
M	Tu	W	Th	F
	1	2	3	4
	4	1	2	3
7	8	9	10	11
4	N/S	1	2	3
14	15	16	17	18
4	1	2	3	4
21	22	23	24	25
1	2	N/S	N/S	N/S
28	29	30		
3	4	1		

December				
M	Tu	W	Th	F
			1	2
			2	3
5	6	7	8	9
4	1	2	3	4
12	13	14	15	16
1	2	3	4	1
19	20	21	22	23
2	3	4	N/S	N/S
26	27	28	29	30
N/S	N/S	N/S	N/S	N/S

January				
M	Tu	W	Th	F
2	3	4	5	6
N/S	N/S	N/S	1	2
9	10	11	12	13
3	4	1	2	3
16	17	18	19	20
N/S	4	1	2	3
23	24	25	26	27
4	1	2	3	4
30	31			
1	2			

February				
M	Tu	W	Th	F
		1	2	3
		3	4	1
6	7	8	9	10
2	3	4	1	2
13	14	15	16	17
3	4	1	2	3
20	21	22	23	24
N/S	4	1	2	3
27	28			
4	1			

March				
M	Tu	W	Th	F
		1	2	3
		2	3	4
6	7	8	9	10
1	2	3	4	N/S
13	14	15	16	17
1	2	3	4	1
20	21	22	23	24
2	3	4	1	2
27	28	29	30	31
3	4	1	2	3

April				
M	Tu	W	Th	F
3	4	5	6	7
N/S	N/S	N/S	N/S	N/S
10	11	12	13	14
4	1	2	3	4
17	18	19	20	21
1	2	3	4	1
24	25	26	27	28
2	3	4	1	2

May				
M	Tu	W	Th	F
1	2	3	4	5
3	4	1	2	3
8	9	10	11	12
4	1	2	3	4
15	16	17	18	19
1	2	3	4	1
22	23	24		
2	3	*		

Key:

* : School day with no RA day assigned

N/S: No School



The district is now utilizing the School Safe ID system. This new system offers a fast, simple way to electronically register and review individuals who visit our schools and who need to sign students out of school. Visitors and Volunteers, including parents/guardians needing to sign a student out, will be required to provide a Driver's License or other state-issued identification, which will be scanned through the School Safe ID visitor management system. You will then have the option to download a Digital Pass on your phone.

PLEASE REMEMBER TO BRING YOUR LICENSE/STATE ID INTO THE BUILDING WITH YOU OR YOUR PHONE (if you already have your Digital Pass) IN ORDER TO SIGN A STUDENT OUT OR VISIT/VOLUNTEER.

Volunteering in Worthington

We appreciate our volunteers who help make our schools a special place. In order to ensure the safety of our students and staff, we require background checks for all volunteers in our buildings.

To begin the background check process, you can visit this link:
<https://www.worthington.k12.oh.us/Page/3014> (Worthington Schools Website>Human Resources)

Attendance Reporting and Dismissal Changes

If your child needs to miss a day of school, or will be late getting to school, please call the office at 614-450-5400. Our office line has 24 hour voicemail and messages can be left anytime the office is closed. Please call absences in to the office rather than emailing classroom teachers when possible.

Per district policy, if we have not heard from a parent for attendance reporting, our office staff will make contact with parents by email or phone to verify the student's absence.

Please also review the following District "Guidelines-When to Keep Your Child Home from School". Further information regarding student health can be found in the Elementary Parent Student Handbook at this link on the district website:

<https://www.worthington.k12.oh.us/domain/1108> (Worthington Schools Website>Welcome Center).

Attendance, continued

Guidelines-When to Keep Your Child Home from School

The protocol for management of communicable disease in Worthington City Schools is based upon the Ohio Department of Health's guidelines and recommendations.

Your child is too ill to go to school if any of the following symptoms are present:

- Temperature of 100 F or above by mouth (Student must stay home until fever free for 24 hours without the use of fever reducing medication. In most cases this means the student will miss the following school day. Please understand fevers can reoccur within a 24 hour time period and this policy is in the best interest of all students.)
- Vomiting or diarrhea within the past 24 hours (Student must stay home for 24 hours to ensure these symptoms are gone before returning to school.) ☐
Shortness of breath or increased wheezing during normal activity
- Has a cough that interrupts normal activity
- Pain from an earache, headache, sore throat or recent injury
- Has yellow or green drainage from nose or eye(s)
- Rash over body or localized to one area of the body (A student who shows signs of a communicable disease exhibiting as a rash may return to school once the rash is gone or a doctor's note is presented stating the student may return to school.)
- Fatigue that requires bed rest (common with flu-like symptoms)
- Signs of conjunctivitis such as red, crusty or swollen eyes (Student may return once symptoms have been treated and are gone or a doctor's note is presented stating the student may return to school.)

If your child is ill, please do not send them to school to be checked by the school nurse. Such exposure may be harmful to the child as well as to the children with whom they come in contact.

Daily Dismissal Form & Dismissal Changes

Please complete the Daily Dismissal Plan Google form sent via email as early as possible. This helps ensure our dismissal plans for each student is accurate.

After school has started, if you need to make changes to your child's dismissal plan, please contact the office at 614-450-5400 by 2 p.m. PLEASE DO NOT EMAIL DISMISSAL CHANGES TO STAFF MEMBERS. This is to make sure no changes are missed in email. Please keep changes to emergency situations only as frequent changes often confuse children and can possibly result in unsafe situations.



Breakfast and Lunch Information



The cafeteria will begin serving breakfast and lunch starting Wednesday, August 17th (the first day of school). All school food service departments are required by the USDA to begin to return to pre-pandemic operations for the 2022-2023 school year.

Meal costs:	Breakfast \$1.60	Reduced Price \$.30
	Lunch \$2.75	Reduced Price \$.40

Please complete a Free/Reduced meals application to qualify for free or reduced price meals. An application is included in your Back to School packet or you may apply online here:

<https://frapps.horizonsolana.com/welcome>. Additionally, families may qualify for a full or partial waiver of classroom fees and kindergarten tuition-please complete a Free/Reduced meals application. Families will receive a written notification of qualifying benefits, if applicable.

Families may deposit funds for student meals through MyPaymentsPlus (MPP). MyPaymentsPlus is linked on the Worthington Schools website under "Parent Resources".



Bus Schedule Information

Bus Schedule information will be emailed out to all parents the week of August 8th. Bus schedules can be located in the Worthington Schools App or by logging into VersaTrans (see email for instructions). You will need your login and password to access bus information for your child.

Please contact the Transportation Department at 614-450-6600 with any questions.



E-Backpack Information



Colonial Hills along with Worthington Schools utilize the E-Backpack which can be found on our websites. School, District, PTA, and local activity information will be posted to the E-Backpack. This helps us reduce waste and cut down on copying costs.



Menus, Bus Information, Calendar Information, and School Closing/Delay alerts are all available in one place! These are just a few of the items you can access when you download the free Worthington Schools App. Available from Google Play or the App Store from Apple, download it today, and stay up to date!

You can also follow our school calendar by going to our website: (<https://www.worthington.k12.oh.us/Domain/17>) and under the Find it Fast section, click school calendar. You will be taken to our school calendar. Above the gray line in the actual calendar, click on the link icon. This will give you the instructions for adding the Colonial Hills calendar to your own electronic calendar.



2022-2023

SCHOOL INSTRUCTIONAL FEES

The Worthington School district asks parents to contribute a little more than other residents for the cost of educating their children. There are additional costs for reading and math materials and other consumable supplies that are used in areas such as art, math, science and handwriting. The fees vary by grade level as the types of materials are different.

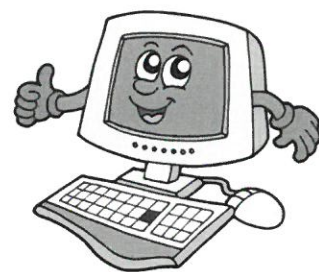
The money collected for these materials will be deposited in a school supplies fund that serves your school. These funds will enable us to provide your child's teacher with materials the classroom.

The fee schedule for the 2022-2023 school year is:

Kindergarten = \$24 | Grades 1, 2 & 3 = \$42 | Grades 4 & 5 = \$36

You may pay your child's school fees with a credit or debit card using My Payments Plus. You may also write a check, made payable to Colonial Hills Elementary School. Please be sure to write your child's name and "school fees" on the memo line so we may credit the correct account. If paying by cash, please put in an envelope with your child's full name and grade written on the envelope.

Have you created your account on My Payments Plus?



With MyPaymentsPlus.com you can:

- ✓ Pay for your student's Worthington School activities and fees every year
- ✓ Put money into your student's meal account every year
- ✓ Set an alert if your child's meal account balance gets low
- ✓ View upcoming fees and activities
- ✓ Eliminate the worry of lost or forgotten money given to your student
- ✓ Use your debit or credit card

Signing up is free and easy:

Visit www.MyPaymentsPlus.com; or go to www.worthington.k12.oh.us and Log In, choose "My Account" and select MyPaymentsPlus.

1. Click "Register a FREE account" and follow the simple onscreen instructions.
2. Add your child(ren) using their Student ID number(s). The ID number is found on Infinite Campus on the first screen after you log in.



Instructions for Completing the Emergency Data Review

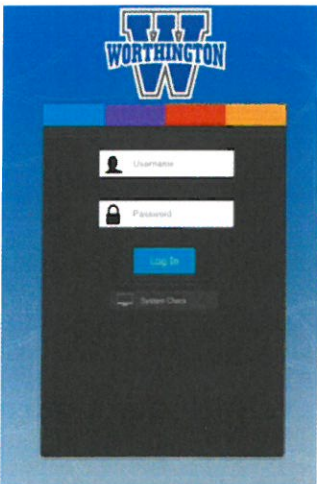
Updated - 6/10/2022

Go to worthington.k12.oh.us and scroll down to the Portal Login tile under "Find it Fast". Click on Portal Login.



PORTAL LOGIN

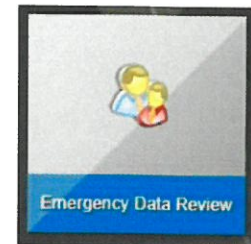
Update information & check grades



Input parent username and password to access the Parent Portal. If you need your parent login information, click [Password Recovery Link](#) under Quick Links on the district homepage.

Several important sites are accessible from within the Parent Portal. There are three tabs on the bottom (Home, Libraries, My Account) that each contain useful links.

Click on the Emergency Data Review tile on the Home page.



This will take you to the Annual Emergency Data Review main page

Annual Emergency Data Review

Start by clicking on the first line to input or change household contact information

Click each link below to View/Verify/Change data.		Completed Date
Parent/Guardian and Primary Household		Required
Emergency Contacts		Required
Students (and other household children)		
* You may ignore any children not attending school in the coming year.		
<input type="text" value="Student Name"/>		Locked
<input type="text" value="Student Name"/>		Locked
To add a new student to your household, go to www.worthington.k12.oh.us ; Welcome Center; Start Enrollment		

Fill out contact information for your household and check the boxes to indicate communication preferences. **If no boxes are checked, you will not be included on phone or email lists to receive important school communications.**

Email 1:
 Email 2:
 Cell Phone:
 Emg: ☒ Att: ☒ Beh: ☒ Gen: ☒ Tch: ☒
 Emg: ☒ Att: ☒ Beh: ☒ Gen: ☐ Tch: ☐
 Voice: Emg: ☒ Att: ☒ Beh: ☒ Gen: ☒
 Text: Emg: ☒ Att: ☐ Beh: ☐ Gen: ☐

Then click
Save and Continue

Annual Emergency Contact Form

Parents/Guardians from Previous page

Emergency Contacts Remove
 The people below are the Emergency Contacts associated with all the children in your household. On the student screens you will be able to choose which ones are assigned to each student.

1. ☐
 Cell Phone Ext
 Work Phone Ext
 Home Phone Ext

2. ☐
 Cell Phone Ext
 Work Phone Ext
 Home Phone Ext

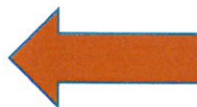
3. ☐
 Cell Phone Ext
 Work Phone Ext
 Home Phone Ext

Add an Emergency Contact, if desired (Screen will re-display if contact is added.)

First/Last Name /
 Cell Phone Ext
 Work Phone Ext
 Home Phone Ext

Save and Continue **Reset**

The next page to complete is the Emergency Contacts Form, where you will direct the school who to call if you cannot be reached in an emergency.



The last step is to click on each child's name individually from the Annual Emergency Data Review main page to:

- Provide information about childcare, medical and health needs
- Give or refuse consent for school field trips, technology use, and release of directory information
- View the Student Handbook and Technology Use Agreement
- Specify individual emergency contacts
- Set guardian contact priority
- Share student contact details

Thank you for taking the time to provide this important information!

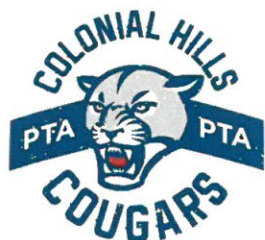
ICE CREAM SOCIAL



MONDAY, AUGUST 15TH
4:00 P.M. TO 6:00 P.M.

BACK-TO-SCHOOL ICE CREAM SOCIAL

Meet your teacher, mingle with staff and friends, and learn more about getting involved. Information will be available for Cub Scouts, Girl Scouts, PTA, Worthington Libraries, cafeteria volunteers, and more. Don't forget cash, check or card so you can get your PTA membership for the 2022-2023 school year and your Cougar Pride spirit wear!



**Meet your teacher
and see your
classroom**

**Learn about PTA
events and become a
member**

**Learn about school
clubs and activities**

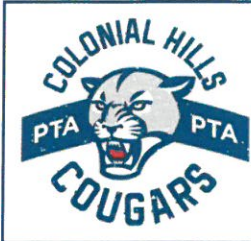
**Bring in your school
supplies**

**(pre-ordered kits
will be in classrooms)**

**Students can enjoy
a complimentary
frozen treat from your
PTA**

*A dairy-free option will be
available, but please feel free to
bring your own allergy-friendly treat.*

**Colonial Hills Elementary
5800 Greenwich St.
Worthington, OH 43085**



Join CHES PTA Today

2022-2023

Join today for only **\$10 per person or \$15 per family***. Please note that your contribution is not tax deductible, and you must be a PTA member to receive the school directory published annually by the PTA. All PTA members are automatically enrolled to receive periodic email communications from PTA leadership, but you may opt out of these communications if you choose.

PTA Meetings are the third Tuesday of most months from 7:00 to 8:00 p.m.: September 20, October 18, November 15, January 17, February 21, March 21, April 18, and May 9.

Also, **join our Facebook page: "Colonial Hills PTA,"** and answer the qualifying questions. You don't need to be a PTA member to join the Facebook page, and it's another great way to stay connected to our school community!

Our 2022-23 PTA Board Members are Jenny Fuerst, President; Jill Kleinhenz, Vice President; Sarah Mullen, Secretary; and Carolyn Hayzlett, Treasurer. Contact the board by email at ptacolonialhills@gmail.com.

2022-2023 Colonial Hills PTA Membership

Child's name: _____ Grade: _____ Teacher: _____

Child's name: _____ Grade: _____ Teacher: _____

Child's name: _____ Grade: _____ Teacher: _____

Parent Name(s): _____

Phone(s): _____

Address: _____

Email address: (for single membership): _____

Additional email addresses (for family membership): _____

Please check one: Single* membership \$10 _____ Family* Membership \$15 _____

**With the family membership, all adult family members will receive email communications, a student directory, and voting rights at all meetings. With a single membership, only one adult is eligible.*

Return this form to the school office, and include cash or a check made payable to Colonial Hills PTA. You may also join online with a credit card at <https://colonialhills.memberhub.com/store>.

Why is Joining the PTA Important?

The PTA is strong at Colonial Hills and helps make our school great. Our fundraising supports teachers and students in many ways:

- Providing **grants for teachers** to buy supplies and fund projects not covered by district funds
- Organizing and hosting **activities that strengthen our school community** and help to make school fun and memorable
- **Improving building grounds** and play spaces

The district provides well for our school, but our group fills in where we're needed. All are welcome and encouraged to attend PTA meetings to hear more about important school activities and initiatives. Come when you can. Get involved today!

Colonial Hills Elementary School PTA Programs include:

Ice Cream Social

Walk-A-Thon

Pancake Breakfast

Secret Holiday Helpers

Pastapalooza

Reflections Arts Program

Clean the Ravine

Class Parties

Cardboard Challenge

Read Across America

5th Grade Graduation Festivities

Spring Plant Sale

Spring Art Show

Book Fair

Back to Your Roots for graduating seniors

Box Tops/Kroger Rewards

School Supply Orders

Spirit Wear

Student Directory

Cafeteria Volunteers

Staff Appreciation Meals

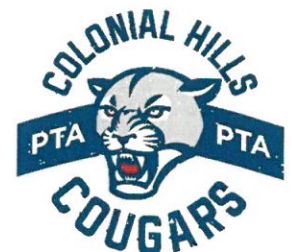
Skate Parties

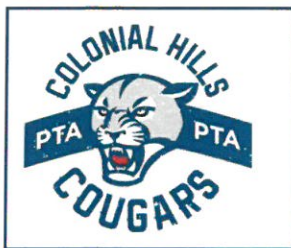
School District Representation

Outdoor Learning Space

Last Day of School Celebration

and much more!





Become a Room Parent

2022-2023

Room Parents, with help from other parent volunteers, support the classroom teacher and organize special treats for students during the four class parties throughout the year. The PTA makes it easy to be a Room Parent by providing a class roster, planning suggestions, and mentors to help with any questions. Most parties simply involve coordination of a snack and a craft or game/activity. Room Parents work closely with the teacher for the parties. There also can be multiple Room Parents for the classroom to share the planning!

CLASSROOM PARTIES FOR THE 2022-2023 YEAR

Fall Parade and Party	Friday, October 28, 2022
Winter Party	Wednesday, December 21, 2022
Valentine's Day Party	Tuesday, February 14, 2023
Last Day of School Party	Wednesday, May 24, 2023

If you would like to be a Room Parent or volunteer, please complete the form below and indicate which role you would like to assume. If you are unable to commit to a full room parent role but still want to be involved, please consider being a parent volunteer to help coordinate one or multiple parties and assist the room parent. Please email the following information to Elizabeth Grieser at Egrieser@gmail.com.

___ Main Room Parent (responsible for party planning and coordinating volunteers)

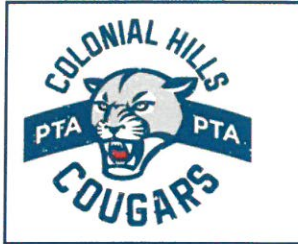
___ Party Volunteer (can attend some/all and help at some/all parties)

Parent Name: _____

Child's Name: _____

Child's Classroom Teacher: _____

Contact Email: _____



Student Directory

2022-2023

Each year, the Colonial Hills PTA publishes and distributes a directory to its members using the information the school has on file for your family in Infinite Campus. This includes the student's registered name, address, phone numbers, parents'/guardians' names, and parents'/guardians' email addresses. Your family's information will be published and distributed and your permission for the PTA to share this information is assumed **UNLESS YOU OPT OUT OF SHARING** using the bottom of this form.

The directory will be distributed to all PTA members by email as a benefit for their support of our programs. We appreciate your willingness to "go green" and receive a digital copy; however, a paper copy is an available option to all PTA members by request using the bottom of this form. To join our PTA or renew your membership, please visit <https://colonialhills.memberhub.com/store>.

Please take a moment to review your contact information in Infinite Campus so we have the most up-to-date details. IF YOU WOULD LIKE YOUR FAMILY LISTED IN THE DIRECTORY, AND YOUR INFORMATION IN INFINITE CAMPUS IS CORRECT, YOU DO NOT NEED TO COMPLETE THIS FORM.

IF ANY CHANGES ARE REQUESTED, OR TO OPT OUT OF SHARING YOUR INFORMATION, PLEASE COMPLETE AND TURN IN THE BOTTOM PORTION BY FRIDAY, SEPTEMBER 2.

REQUEST FOR OMISSIONS OR CHANGES TO CHES PTA STUDENT DIRECTORY 2022-2023

Student(s) Name _____

Teacher(s) Name _____

CHANGES REQUESTED (use reverse side for more space if necessary):

- ☐ A paper copy of the directory (available to PTA members only)
- ☐ Substitute a nickname for a student's registered name: _____
- ☐ Leave out info – circle one or more: (student name/parent name/phone/address/email address)
- ☐ Add info (e.g. non-custodial parent contact info): _____

*Detach and return this portion of the form to the office by Friday, September 2.
Questions? Please email ptacolonialhills@gmail.com.*



COLONIAL HILLS SCHOOL SUPPLY LIST

2022-2023

Kindergarten

- ✓ 2 boxes of 24 Crayola crayons
- ✓ 24 No. 2 Ticonderoga yellow pencils with eraser, sharpened (no novelties)
- ✓ 2 sets of washable wide markers, Classic Colors 8 count
- ✓ 6 glue sticks-Elmer's Giant 22g
- ✓ 12 black Expo thin dry erase markers with caps
- ✓ 1 plastic pocket folder of your choice as a "Take Home" folder
- ✓ 1 set of water color paints (8 colors with brush, labeled)
- ✓ Headphones (over the head-no earbuds, unwrapped & labeled)
- ✓ Backpack (large enough to hold folders)
- ✓ 1 box quart size Ziploc Baggies
- ✓ 1 1-inch white binder with clear cover
- ✓ 1 bottle of glue
- ✓ **For Related Arts Classes:** 1 set Crayola markers

Optional Items-Donations appreciated

- Highlighters (thin)
- Crayola skin tones crayon set
- 1 large box of tissues
- Extra black thin Expo dry erase markers
- Child size scissors blunt tip



First Grade

- ✓ 48 No. 2 Ticonderoga yellow pencils with eraser (no novelties)
- ✓ 4 boxes of 24 count crayons
- ✓ 12 glue sticks
- ✓ 2 pink erasers
- ✓ 1 large box of tissues
- ✓ 1 letter size clipboard with flat clip (unwrapped & labeled)
- ✓ 15 black dry erase markers
- ✓ Headphones (no earbuds, unwrapped & labeled)
- ✓ 1 red folder
- ✓ 1 blue folder
- ✓ 1 pump bottle of hand sanitizer
- ✓ 1 pair of child size blunt tip scissors
- ✓ **For Related Arts Classes:** 1 set Crayola Markers

Optional Items-Donation appreciated:

- Gallon size Ziploc Baggies
- Sandwich size Ziploc Baggies
- Extra headphones
- 8 color watercolor paint set
- Liquid glue



Second Grade

- ✓ 36 No. 2 pencils (no novelties), sharpened
- ✓ 6 pink rubber erasers (no novelties)
- ✓ 1 school box
- ✓ 1 box of crayons, 24 count
- ✓ Headphones-no earbuds
- ✓ 8 glue sticks
- ✓ 1 set of washable markers, primary colors, wide tip
- ✓ 1 set of colored pencils
- ✓ 1 package of dry erase markers
- ✓ 2 black and white composition notebooks
- ✓ 1 blue plastic folders with pockets (no clasps)
- ✓ 1 green plastic folder with pockets (no clasps)
- ✓ 1 purple plastic folder with pockets (no clasps)
- ✓ **For Related Arts classes:** 2 pink erasers

Optional Items-Donations appreciated:

- 1 large box tissues
- Hand sanitizer
- 1 box gallon size Ziploc baggies
- Extra headphones (not earbuds)



Third Grade

- ✓ 2 packages of wide ruled notebook paper
- ✓ 2 composition notebooks
- ✓ 2 packages of dry erase markers
- ✓ 3 large boxes of tissues
- ✓ 2 one-subject spiral notebooks, wide rule
- ✓ 1 box of crayons, 24 count
- ✓ 36 Ticonderoga yellow No. 2 pencils with eraser (**no novelities**)
- ✓ 4 pink erasers
- ✓ Post-it notes (small)
- ✓ 2 packages of colored pencils
- ✓ 2 bottles white glue
- ✓ 12 glue sticks
- ✓ 2 yellow highlighters
- ✓ 2 sets washable markers
- ✓ 1 pair of scissors
- ✓ 2 1-inch white 3 ring binders with inside pockets
- ✓ Headphones-**no ear buds**
- ✓ 2 green plastic two pocket folder (**with clasps**)
- ✓ 2 blue plastic two pocket folder (**with clasps**)
- ✓ 2 yellow plastic two pocket folder (**with clasps**)
- ✓ **For Related Arts classes: 1 box tissues**



Fourth Grade

- ✓ 1 pair of scissors
- ✓ 40 No. 2 pencils, sharpened
- ✓ 1 pack of pencil top erasers
- ✓ 2 boxes of tissues
- ✓ 1 box of crayons
- ✓ 1 set of thin markers
- ✓ 1 set of thick markers
- ✓ 1 set of colored pencils
- ✓ 1 package of dry erase markers
- ✓ Headphones-**No earbuds**
- ✓ 2 glue sticks
- ✓ 1 blue pocket folder
- ✓ 1 purple pocket folder
- ✓ 1 red pocket folder
- ✓ 1 yellow pocket folder
- ✓ 1 package of wide rule notebook paper
- ✓ **For Related Arts Classes: 8 glue sticks**



Fifth Grade

- ✓ 4 glue sticks
- ✓ 1 pair of pointed scissors
- ✓ 40 No. 2 pencils, sharpened (no novelities or mechanical pencils)
- ✓ 1 packages of pencil top erasers
- ✓ 3 unscented dry erase markers
- ✓ 2 large boxes of tissues
- ✓ 1 set of washable markers (thin or wide)
- ✓ 1 set of colored pencils
- ✓ 1 handheld pencil sharpener
- ✓ 1 3-subject spiral notebook with pocket dividers
- ✓ 1 package of wide rule notebook paper
- ✓ 1 composition notebook
- ✓ 1 green plastic folder with clasps
- ✓ 1 box of crayons, 16 count or 24 count
- ✓ 2 1-inch three ring binders
- ✓ Headphones
- ✓ **For Related Arts Classes: Hand Sanitizer or Baby Wipes**



Optional Items-Donations appreciated:

- 1 or 2 large boxes of tissues
- Hand sanitizer
- 1 box quart size Ziploc baggies
- 1 box gallon size Ziploc baggies